

POINT AQUARIUS POA
13189 POINT AQUARIUS BLVD
WILLIS, TX 77318
(936) 856-4927 OFFICE (936) 856-1132 FAX
office@pointaquarius.com

Community Center Address: 12550 Pegasus Dr, Willis TX 77318

Re: Community Center Rental Agreement:

I _____ have read and agree to uphold the Community Center Rules and Regulations that have been both given to me and posted in the Community Center. I understand I will be responsible for putting tables and chairs away **clean** when I am done. If this is not done, or if any damage occurs, I may lose a portion of or the full amount of my deposit of \$250.00 or \$500.00 if alcohol is served. Also, if any damage is caused over \$250.00 or \$500.00, I understand I am liable. _____ (initial)

I also understand that the rental fee for the Community Center is \$300.00 (\$50 which covers the cost of cleaning the floors, kitchen, and bathrooms) and that no portion of this amount will be returned. _____ (initial)

I agree to pick up the key at the POA office the day before, or on Friday if the event is on a weekend, and no earlier than noon for Friday Evening Rentals. The key must be returned the first business day after the rental or dropped in the front door mail slot. _____ (initial)

I agree to submit the party list to the office before my event. I also understand that there is no **OPEN GATE** policy (unless prior approval has been obtained in writing from the Management Office). _____ (initial)

If you plan to use the Media Equipment when renting the Community Center, you must be trained in the use of this equipment by someone authorized by the Point Aquarius POA or the Property Management Company.

Please check the equipment you plan to use and both you and the trainer must **initial** that you have received such training.

EQUIP.	RENTER	AUTH. TRAINER
_____ NONE	_____	_____
_____ DVD	_____	_____
_____ VCR	_____	_____
_____	_____	_____

These fines will be assessed in addition to the cost of repairs and /or replacement of damaged items and /or rule infractions. Fines shall be deducted from the security deposit and the property owner/renter of the Clubhouse will be notified.

1	Trash not in dumpsters provided	\$ 20.00
2	Food left in refrigerator	\$ 20.00
3	Kitchen not tidy	\$ 20.00
4	Kitchen oven not cleaned	\$ 20.00
5	Kitchen Refrigerator has not been cleaned	\$ 20.00
6	Tables/chairs not put away	\$ 25.00
7	Furniture not in original location	\$ 20.00
8	Decorative items damaged or removed (Furniture, Pictures, etc.)	\$ 100.00
9	Smoking material & litter outside Clubhouse	\$ 50.00
10	Door Key not returned / lost	\$ 50.00
11	Window blinds not closed	\$ 20.00
12	Party decorations not removed	\$ 20.00
13	Party decorations attached to walls/ceiling	\$ 100.00
14	Leaving lights on after the event	\$ 20.00
15	Thermostat not to be touched call office/guard for assistance	\$ 20.00
16	Damage to the exterior of building	\$ 100.00
17	Damage to appliance or bathroom fixtures	\$ 100.00
18	Damage caused by outdoor cooking	\$ 100.00
19	Serving alcohol without a \$500.00 Security deposit	\$ 250.00
20	Leaving the Clubhouse unlocked	\$ 20.00

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